



CAREER ACHIEVEMENTS

IMMEDIATE GOALS

To accomplish in 1 week, by Friday, September 9, 2016

- | | <u>ACHIEVED?</u> |
|----|--------------------------|
| 1. | <input type="checkbox"/> |
| 2. | <input type="checkbox"/> |
| 3. | <input type="checkbox"/> |

SHORT-TERM GOALS

To accomplish in 1 month, by Saturday, October 1, 2016

- | | |
|-----------------------|--------------------------|
| 1. | <input type="checkbox"/> |
| 2. | <input type="checkbox"/> |
| 3. | <input type="checkbox"/> |
| 4. | <input type="checkbox"/> |
| 5. | <input type="checkbox"/> |
| 6. Earnings: \$ _____ | <input type="checkbox"/> |

INTERMEDIATE GOALS

To accomplish in 3 months, by Friday, December 2, 2016

- | | |
|------------------------|--------------------------|
| 1. | <input type="checkbox"/> |
| 2. | <input type="checkbox"/> |
| 3. | <input type="checkbox"/> |
| 4. | <input type="checkbox"/> |
| 5. | <input type="checkbox"/> |
| 6. | <input type="checkbox"/> |
| 7. | <input type="checkbox"/> |
| 8. | <input type="checkbox"/> |
| 9. | <input type="checkbox"/> |
| 10. | <input type="checkbox"/> |
| 11. Earnings: \$ _____ | <input type="checkbox"/> |

LONGER-TERM GOALS

To accomplish in 6 months, by Friday, March 3, 2017

- | | |
|------------------------|--------------------------|
| 1. | <input type="checkbox"/> |
| 2. | <input type="checkbox"/> |
| 3. | <input type="checkbox"/> |
| 4. | <input type="checkbox"/> |
| 5. | <input type="checkbox"/> |
| 6. | <input type="checkbox"/> |
| 7. | <input type="checkbox"/> |
| 8. | <input type="checkbox"/> |
| 9. | <input type="checkbox"/> |
| 10. | <input type="checkbox"/> |
| 11. Earnings: \$ _____ | <input type="checkbox"/> |

EVERY WEEK

Make 15-25+ contacts by mail, phone, in person or email (for example, each and every phone call counts as 1 contact) to anyone who can hire or represent you or otherwise further your career.

EVERY DAY

Spend if only 5 minutes working on your career.

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